



Welcome and thank you for your willingness to share your faith with your fellow parishioners. To be an Extra-Ordinary Minister of the Eucharist is a great privilege. You have been asked to serve the Lord's Table. Your ministry is the way the entire worshiping community is being fed for their life that week in the Lord. As an Extra-Ordinary Minister of the Eucharist, you must have the love and reverence for the Body and Blood of the Lord that will bring the Community to a deeper appreciation of the most precious gift ever given to human kind.

Guidelines for Extraordinary Ministers of the Eucharist of St. Mary's Parish

To have a better celebration, please read and make note of the following:

1. Please arrive 15 minutes before the scheduled mass time. This allows for any last-minute instructions. Upon arrival to Mass, if assigned, please just stop in the Sacristy, so I know you are there for your assignment. If you cannot make your scheduled assignment, it is your responsibility to find a substitute. Failure to find a substitute and chronically missing your assignment would result in removing you from our Extra-Ordinary Ministers of the Eucharist for Sunday Assembly. Please, proper attire. Ladies, no short shorts, tank tops, etc., Slacks, skirts or dresses. Men business casual.
2. After the Sign of Peace, at the first "Lamb of God" please approach the sanctuary. If there is another priest or Deacon present at Mass, we will only need extra-ordinary ministers of communion to come forward to make sure we have six stations for the distribution of Holy Communion. Please take note of this fact and please do not approach sanctuary if you are not needed to assist the priest.
3. Father will distribute the body of Christ to you after he receives communion. Once you have received communion, Father/Deacon will hand you the ciboria of consecrated hosts. The first person in line is assigned to the right of the priest, front center, the second and third in line are assigned to the tabernacle side of the church and the fourth and fifth in line are assigned to the organ side of the church. All the assignments are at the head of each aisle.
4. When all ministers have received their vessels, descend the sanctuary stairs to your communion station. Please place your hand over the ciboria to cover the hosts, as you walk to your station and when you return the remaining hosts to the Altar of Repose,

where the Tabernacle is kept. Make sure the communicant places the host into their mouths or onto their palm before walking away to their pews.

5. When you have finished distributing communion, return to the altar of repose where the Tabernacle is located and place the ciboria near the tabernacle (do not place ciboria on the altar table) and stand facing the tabernacle with enough room for the celebrant to receive the blessed sacrament. When the tabernacle door is closed, genuflect, purify your fingers and return to your pew.

If you have any questions regarding these directions, please call me.

REMEMBER:

There will be six stations for Holy Communion at SMNB. The six stations would be the priest, center left and EM in the front center right, and the others are the head of each aisle.

Please come forward to the Altar at the first “Lamb of God...”

Bishops, Priests and Deacons are ordinary ministers of Holy Communion. If there is a Deacon assisting at mass, or another priest or a few priests, we might only need the extra-ordinary ministers of communion to come forward to make sure we have six stations at the Liturgy. Last one on the schedule would not approach the altar or the last two on the schedule.... etc. depending on the number of ordinary ministers present.

Place the ciboria near the tabernacle after distribution of Holy Communion. Genuflect when the priest genuflects and closes the tabernacle doors. Purify your fingers at the side table.

Fr. Dan

7/15/18